

# VIVEKANAND COLLEGE (AUTONOMOUS), KOLHAPUR

## Minutes of the Governing Body Meeting

Held on 1<sup>st</sup> January 2019

The third meeting of Governing Body was held on 1<sup>st</sup> January 2019 at 11.00 am in the Board Room of Vivekanand College, Kolhapur. The following members were present.

1) Prin. Abhaykumar Salunkhe	Chairman
2) Prin. Mrs. Shubhangi Gavade	Management Representative
3) Prin. Dr. R.V. Shejawal	Management Representative
4) Prin. Dr. A. A. Karande	Management Representative
5) Dr. D. B. Patil	Teacher Representative
6) Dr. M. M. Karanjkar	Teacher Representative
7) Dr. B.M. Hirdekar	Educationist Nominated by the management
8) Dr. Jagannath Patil	UGC Nominee
9) Dr. Bharati Patil	University Nominee
10) Prin. Dr. S. Y. Hongekar	Principal of the College
11) Prin. Dr. H. B. Patil	Absent

Item No. 1 : To confirm the minutes of the previous meeting held on 30<sup>th</sup> May 2018.

The action taken report was read out by the Principal.

Sr. No.	Item	Action Taken
1	Minutes of the last meeting held on April 18 <sup>th</sup> 2018.	Read and confirmed
2	To sanction the syllabi of the first year prepared by the Boards of Study	The syllabi prepared by Boards of Study of 24 departments are implemented from the academic year 2018-19.
3	To sanction the syllabi for Add-on and Certificate courses designed by the Boards of Study	The syllabi prepared by 21 Boards of Study for Add-on and Certificate courses are introduced from the academic year 2018-19.
4	To sanction the fee structure of various courses for the Academic year 2018-19	The fee structure for various courses under Autonomy was kept the same as per Shivaji University. - the examination fee is increased by Rs. 100/- - S.A. fund is increased by Rs. 10/- - Eligibility fee is increased by Rs. 25/-
5	To approve Endowment prizes by the college.	As per the discussions, the endowment prizes are declared in the college brochure. The prize distribution ceremony is scheduled in February 2019.
6	To approve the annual budget for the financial year 2018-19	The budget discussed and approved in this meeting is put for re-approval in the meeting of Finance Committee of the Autonomous college.
7	Any other matter with permission of the Chair	Research proposals were invited from the faculty, out of which 8 proposals were finalized and Rs.



1. To provide seed money to the selected research projects of the faculty	25,000/- each were sanctioned and disbursed as seed money
2. Increasing the remuneration of papersetters and examiners for exams under Autonomy	For the examinations held in Oct/Nov 2018 under Autonomy, the remunerations for papersetters and examiners were increased by 10% than Shivaji University.
3. Honorarium for the coordinators of self-financed courses	The honorarium of Rs. 10,000/- per annum is being given to the coordinators of self-financed courses.
4. English language training sessions for teaching and non-teaching staff	As per the suggestion, a Spoken English course was conducted in August 2018 for the non-teaching staff.
5. Focus on value education	A time-slot for value education class is inserted in the time-table for the academic year 2018-19.
6. Training and Orientation programme for teachers regarding the new syllabi	<ul style="list-style-type: none"> <li>- A lecture by Dr. B. M. Hirdekar on 'Bloom's Taxonomy' and Dr. P.V. Kodole on "How to enjoy Autonomy" in September 2018</li> <li>- A one week workshop on "E-Content Development and MOODLE" was organized.</li> </ul>

**Item No. 2 : To discuss and approve the minutes of the meeting of Finance Committee.**

The minutes of Finance Committee meeting were circulated and read out by the Principal and after thorough discussion the minutes were approved by the Governing Body.

**Item No. 3: To discuss and sanction the Autonomy budget for the academic year 2018-19.**

The budget under Autonomy for the academic year 2018-19 was presented before all by the Principal. The budget was sanctioned unanimously.

Dr. Jagannath Patil, UGC nominee, suggested to have an additional budget of Rs. 1,00,000/- to visit other top autonomous colleges in the country.

It was resolved that teams of faculty members along with the Principal should go on these visits to know the best practices there.

**Item No. 4: To discuss and sanction the change in fees in the academic year 2018-19.**

The revised fee structure under Autonomy was discussed. Only the examination fee is increased by Rs. 100/- . S.A. fund is increased by Rs. 10/- . Eligibility fee is increased by Rs. 25/- . This change was unanimously approved by the members.

It was suggested that the college should compare the fee structure with those of other autonomous colleges.

It was resolved that a fee structure committee will be formed to carry out this comparison.



**Item No. 5: To discuss and sanction remuneration for examination work.**

The recommendations of Finance committee regarding remuneration for examination work were discussed and sanctioned unanimously by the Governing body.

**Item No. 6: any other matter with the permission of the Chair.**

- i. The matter of syllabus and curriculum designing was considered.

The UGC Nominee Dr. Jagannath Patil suggested that a roadmap of autonomy should be prepared and the BOS members should be provided with a standard curriculum model.

It was resolved that workshops for all BOS members will be organized in order to provide guidelines regarding the design of syllabi with CO, PO and CSO.

- ii. It was also suggested that visits of the faculty members to a few prominent autonomous colleges should be arranged in order to learn how autonomy is used at its best.

It was resolved to organize such visits and also, a Roadmap for the autonomy will be prepared.

- iii. It was suggested by Dr. Jagannath Patil to introduce the foreign language component in syllabus, in order to improve the employability skills of the students. Also, he suggested to introduce literature written by local writers in the language syllabus.

- iv. Dr. A. A. Karande suggested that practicals for subjects even from Arts and Commerce faculties must be made compulsory. For practical examinations, external examiners must be invited. Brainstorming in BOSs regarding the practical component must be carried out.

- v. It was suggested and resolved that IQAC reports, student feedbacks etc. will be put forth in the Governing Body meetings.

As there was no other issue to discuss, the meeting ended with thanks to the Chair.

(Hon. Prin. Abhaykumar Salunkhe)

**CHAIRMAN**  
Governing Body  
Vivekanand College (Autonomous)  
Kolhapur